**SER 4-2 service FRAMEWORK AGREEMENT**

**PURCHASE ORDER**

**AGREEMENT TITLE: <Title>**

**Reference no.: <Number>**

<Name and address>

("The Contracting Authority"),

of the one part,

and

<Name and address of candidate>

(“The Contractor”)

of the other part,

have agreed as stipulated in the attached document:

The Purchase Order is done in English in <two> originals, <one> original being for the Contracting Authority and one original being for the Contractor.

**For the Contractor For the Contracting Authority**

Name Name

Title Title

Signature Signature

Date Date

This Purchase Order shall be signed and stamped by the Contractor and returned to the <Contracting Authority> <contact information> latest within <five> working days from date of receipt.

**Special conditions**

1. **Scope of services**

This Purchase Order is issued in accordance with the Service Framework Agreement as referenced above.

The subject of the Purchase Order is the provision by the Contractor of the following services at the cost indicated:

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Quantity | Unit price | Total |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Sub total | | |  |
| VAT | | |  |
| Total | | |  |

**VAT and/or any sales tax applicable to the purchase of services shall be indicated separately in the Agreement.**

1. **Payment**

100% payment will be made by the Contracting Authority within 30 days after provision of the services listed and upon receipt of the Contractors invoice.

1. **Entry into force and duration**

The Purchase Order shall enter into force and effect after signature by both parties of this Contract.

1. **Conditions**

By signing this Purchase Order, the Contractor accepts and agrees to the General Terms and Conditions for Service Contracts and the Code of Conduct for Contractors both available at <https://www.kirkensnodhjelp.no/en/about-nca/for-contractors/>